

Annual Security Report for 2016

The federal law, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, was passed in 1990 and amended in 1992 and in 1998 by the Higher Education Amendment of 1965. It requires all institutions of higher education that receive federal financial assistance to produce an annual security report which is distributed to all current students and employees and a summary of which is available to all prospective students and employees.

At Medical Professional Institute campus safety is a major concern. All members of the institute community are responsible for using the security procedures and for their own well-being and that of others. All members of the institute are encouraged to participate in campus safety and to report any suspicious incidents, accidents, or criminal activity to the Campus Security Administrator at (781) 397-6822 x204.

The Campus Security Administrator is located on the second floor of the Leonard School Building, 380 Pleasant Street, Suite 21. The Administrator cannot make arrests, but does enforce the Institute's rules and regulations in Institute locations, including hallways and the parking lot. The Administrator frequently walks around the building and parking lot during business days. The Administrator cooperates with federal, state, and local law enforcement personnel with respect to monitoring, recording and/or reporting criminal activities engaged in by students and personnel in connection with the Institute.

To report an incident on campus, contact the Campus Security Administrator. Contact the Malden Police Department immediately if you suspect a crime is being committed or has been committed, where you are the victim or a witness. The Malden Police Department General Business telephone number is (781) 397-7171. If it is an emergency, call 911 and then the Campus Security Administrator.

To ensure promptness of advisories to the community, reporting incidents in a timely manner is encouraged. Members of the Institute community will be notified of an incident by written notification given to each individual and also posted on announcement boards.

The Medical Professional Institute classroom locations are open during times of class and locked when no classes are in session. Students or faculty are recommended to notify the Administrative Office if they would like to utilize a classroom while classes are not in session. The hallways and parking lot are open to the public. There are other businesses within the institute campus also open to the public during business hours. The 380 and 388 Pleasant Street entrance doors are on timers. They will unlock Monday through Friday at 7am. They will lock Monday through Friday at 8pm. Entrance into the building when the door is locked is only possible if an individual office is notified by buzzer and the person is let into the building or let in by an office that has a key. The front door is locked during the weekend. The back entrance into the 388 Pleasant Street section is always locked. There are cameras surveying the 3rd floor hallway at all times and in the hallways of 380 Pleasant Street. The 390 Pleasant Street entrance locks at the end of the business day and is closed during the weekend.

Emergency Preparedness Plan

Students will receive a copy of the Emergency Preparedness Plan during orientation. The Emergency Preparedness Plan describes various situations, including firearms, hazardous materials, and exposure to infectious diseases. Students are not at risk for exposure to radiation on school property.

Drug-Free Workplace

POLICY:

MPI is committed to providing a safe, efficient, and productive educational environment. *MPI* wishes to ensure that students will perform their duties safely and efficiently in a manner that protects their interest and those of other students. In keeping with this commitment, *MPI* has a strict policy regarding the inappropriate use and possession of drugs and alcohol. This policy recognizes that student involvement with alcohol or drugs can be disruptive and harmful to the school place. Accordingly, *MPI* prohibits the use or possession of alcohol or illegal drugs. All students must adhere to the rules stated in this policy.

No student may use, possess, transfer, distribute, and sell alcohol or any illegal drug while on *MPI*'s property. In addition, no student or school staff may report to school while under the influence of or impaired by any illegal drug or alcohol. It is essential that all students and employees comply fully with this policy. Students and staff members who violate this policy are subject to disciplinary action up to and including immediate discharge.

Tobacco-Free Environment

MPI is located in non-smoking buildings. If you must smoke, it is only allowed in the back of the 388 Pleasant Street building and only during "scheduled" breaks. Do not smoke in or outside of the main entrances or foyers. Students are not allowed to smoke within 50 feet of the Leonard School Building.

Drug and Alcohol-Free Environment

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HARASSMENT FREE ENVIRONMENT POLICY

MPI's success and the achievement of an appropriate working environment are dependent on a work environment based on mutual respect.

MPI is committed to maintaining a work environment that is free of harassment. Each staff member has a responsibility to ensure that harassment based on an individual's gender, race, color, national origin, religion, disability, age, or sexual orientation does not occur in the workplace.

Behavior is considered harassment when such conduct has the purpose or effect of unreasonably interfering with a staff member's work performance or creating an intimidating, hostile, or offensive work environment. Harassment can be physical or verbal behavior and can include stereotypical terms, derogatory statements, abusive language, and discriminatory remarks that are offensive or objectionable to the recipient. This policy statement highlights sexual harassment because it is one of the most common forms of harassment. However, this policy is intended to apply to all forms of harassment outlined above.

Please note that while this policy sets forth our goals of promoting a workplace that is free of harassment as outlined above, the policy is not designed or intended to limit our authority to discipline or take remedial action for workplace conduct which is deemed unacceptable, regardless of whether that conduct satisfies the legal definition of harassment.

Sexual Harassment

According to M.G.L. Chapter 151B, Section 1, paragraph 18 defines the term "sexual harassment" shall mean sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when (a) submission to or rejection of such advances, requests or conduct is made either explicitly or implicitly a term or condition of employment or as a basis for employment decisions; (b) such advances, requests or conduct have the purpose or effect of unreasonably interfering with an individual's work performance by creating an intimidating, hostile, humiliating or sexually offensive work environment. These conditions apply to educational institutions under M.G.L. Chapter 151C, Section 2. Discrimination on the basis of sex shall include, but not be limited to, sexual harassment. Sexual harassment negatively impacts the *MPI* educational environment. While in some cases individuals may make sexual comments or unwelcome sexual jokes or personal advances without intending harm, such actions can be unwanted, threatening and perceived as harassment. Stopping sexual harassment in its many forms requires an increased awareness by everyone at *MPI* of the impact that such actions may have on others.

***MPI* Procedures in Response to Harassment Including Sexual Harassment**

MPI will not tolerate any form of harassment including sexual harassment. Any student who feels that he/she is a victim of harassment, sexual or otherwise, will be assisted by the Institute in filing a formal complaint with the proper authorities and if available may be able to provide resources to get further assistance.

WEAPONS POLICY

It is the policy of Medical Professional Institute to maintain a positive, safe and secure learning and working environment. Therefore, MPI will not tolerate weapons as defined in this policy at any time on school property, including both buildings, parking lots, and rental parking lots. Students and visitors may not possess, store, handle, transmit, or use any weapons at MPI. This includes, but is not limited to, firearms, knives, tasers, swords, brass knuckles, nunchucks, and ninja stars. Although, students may have a license to carry firearms and/or concealed weapons, MPI does not allow these weapons on school property. Furthermore, MPI reserves the right to identify other objects intended to harm someone as a weapon. Any student found to possess, store, handle, transmit, or use any weapon before, during, or after school hours on school property will be subject to disciplinary action, up to and including administrative withdrawal. The local authorities will also be notified.

Professional Counselor

MPI does not employ a professional counselor on campus; however, if the situation is an emergency or is of a more serious nature, the student will be referred to a local hospital or the appropriate facility for immediate attention. If the student feels the need for any reason to speak confidentially with a professional counselor outside of the Institute, *MPI* provides brochures to several different counseling services within the Boston area. These brochures can be found in the library.

Sex Offender Registry

Any member of the public who is at least 18 years of age or older may request sex offender information. The information will be provided to any person who is seeking the information for his/her own protection or for the protection of a child under the age of 18 or for the protection of another person whom the requesting person has responsibility, care, or custody.

Students can request the sex offender information at the Malden Police Department or through the [Sex Offender Registry Board](#) directly. Level 3 offenders are posted on the <http://www.mass.gov/eopss/agencies/sorb/> web site through [Community Search](#). A Request for Sex Offender Information from City/Town Police Departments form is available in the Financial Aid Administrators office and on the Internet at <http://www.mass.gov/eopss/agencies/sorb/>.

Campus Crime Statistics for 2013 – 2015

Criminal Offenses

On-Campus (380 and 388 Pleasant Street Buildings)

Type of Crime	2013	2014	2015
Murder/Non-negligent Homicide	0	0	0
Negligent Manslaughter	0	0	0
Sexual offenses – Forcible	0	0	0
Rape	0	0	0
Fondling	0	0	0
Sexual offenses – Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	2	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Criminal Offenses

Non-Campus (390 Pleasant Street)

Type of Crime	2013	2014	2015
Murder/Non-negligent Homicide	0	0	0
Negligent Manslaughter	0	0	0
Sexual offenses – Forcible	0	0	0
Rape	0	0	0
Fondling	0	0	0
Sexual offenses – Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	2	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Criminal Offenses

Public Property (10 Dexter Street)

Type of Crime	2013	2014	2015
Murder/Non-negligent Homicide	0	0	0
Negligent Manslaughter	0	0	0
Sexual offenses – Forcible	0	0	0
Rape	0	0	0
Fondling	0	0	0
Sexual offenses – Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	2	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Hate Crimes

On-Campus (380 and 388 Pleasant Street Buildings)

Type of Crime	2013	2014	2015
Murder/Non-negligent Homicide	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Simple assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Hate Crimes

Non-Campus (390 Pleasant Street)

Type of Crime	2013	2014	2015
Murder/Non-negligent Homicide	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Simple assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Hate Crimes

Public Property (10 Dexter Street)

Type of Crime	2013	2014	2015
Murder/Non-negligent Homicide	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Simple assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

VAWA Offenses

On-Campus (380 and 388 Pleasant Street Buildings)

Type of Crime	2013	2014	2015
Domestic violence	N/A	0	0
Dating violence	N/A	0	0
Stalking	N/A	0	0

VAWA Offenses

Non-Campus (390 Pleasant Street)

Type of Crime	2013	2014	2015
Domestic violence	N/A	0	0
Dating violence	N/A	0	0
Stalking	N/A	0	0

VAWA Offenses

Public Property (10 Dexter Street)

Type of Crime	2013	2014	2015
Domestic violence	N/A	0	0
Dating violence	N/A	0	0
Stalking	N/A	0	0

Arrests

On-Campus (380 and 388 Pleasant Street Buildings)

Type of Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Arrests

Non-Campus (390 Pleasant Street)

Type of Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Arrests

Public Property (10 Dexter Street)

Type of Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions

On-Campus (380 and 388 Pleasant Street Buildings)

Type of Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions

Non-Campus (390 Pleasant Street)

Type of Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions

Public Property (10 Dexter Street)

Type of Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0